

RULES OF ADOPTION ACTION INCORPORATED

1. NAME: The name of the Society shall be Adoption Action Incorporated

2. AIMS AND OBJECTS: The aims and objects of Adoption Action Incorporated are, within New Zealand, to:

- (a) propose and promote changes to adoption laws, policies and practices that will:
- enhance the rights and wellbeing of children affected by adoption
 - eliminate the discriminatory provisions in current New Zealand adoption laws
 - introduce new laws which will reflect current social attitudes and values and will accord with national and international human rights standards
 - reduce the risk of sale, trafficking and inhumane treatment of children in intercountry adoption
- (b) collect statistics and undertake research which will increase community knowledge and understanding of the effects of adoption on those involved and will cast light on past adoption practices
- (c) disseminate information in relation to adoption laws, policies and practices to members, to the media and to the public generally
- (d) organise seminars and conferences on adoption and related topics.

3. MEMBERSHIP

3.1 Membership of the Society will be open to any person who supports its aims and objects, who completes a membership application form and who pays the membership subscription determined from time to time at a general meeting.

3.2 Membership shall commence seven days after the application form is lodged with the Secretary and shall continue so long as the member pays the renewal subscription within 14 days of it falling due or until the member gives the Secretary written notice of resignation.

3.3 A member may be removed for conduct detrimental to the Society but only after being given notice of the intention to remove that member and giving the member the opportunity to make written representations within 14 days which representations will be considered by the Committee whose decision will be final.

4. ADMINISTRATION AND OFFICERS

4.1 The affairs of Adoption Action Incorporated will be administered by a Committee consisting of:

- a Convenor, who will convene and preside over Committee meetings and General meetings of the Society
- a Secretary who will attend to correspondence and membership records, send out notices of meetings and take minutes at meetings,
- a Treasurer who will be responsible for the financial affairs and accounts of the Society and will prepare annual accounts to be audited and approved at general meetings
- not less than two nor more than five other members.

certified as a true copy
of Adoption Action
19/8/2010



4.2 Officers will be elected at the first and at subsequent Annual General meetings of members. In the event of death, incapacity, resignation or failure to attend two consecutive committee meetings the Committee (without first having first been granted leave of absence by the Convenor) may declare any office vacant and appoint a substitute to hold office until the next annual general meeting. Committee meetings shall be chaired by the Convenor or, in the absence of the Convenor, by such other person as the members present shall decide. Decisions at Committee meeting shall be made by a majority of Committee members present at the meeting.

5. GENERAL MEETINGS

5.1 The Annual General meeting shall be held in either March, April or May of each year.

5.2 A Special General Meeting may be called by an officer or any five members of the Society making a written request to the Secretary or Convenor stating the purpose of the meeting and the matters to be discussed or decided. On receipt of the notice a meeting will be convened within 21 days and not less than 7 days notice will be given to members specifying the business to be discussed and decided at the meeting.

5.3 Decisions shall be made by a majority present by a show of hands or an expression of assent. At the discretion of the Convenor members may participate in meetings by teleconference or videoconference. Five members present at or participating in the meeting shall form a quorum.

5.4 Notices of meetings shall be deemed properly served if sent by post to the last known address of the officer or member concerned. Cheques shall be signed by the Treasurer and the Convenor (or some second person delegated by the Convenor).

6. FINANCE

6.1 The funds of the Society shall be held in a bank account in the name of the Society.

6.2 Cheques shall be signed by the Treasurer and by the Convenor or some other person delegated by the Convenor.

6.3 The financial year shall be from 1 April until 31 March of the following year.

7. COMMON SEAL: The Common Seal of the Society shall be affixed in the presence of the Secretary and one other officer who will sign their names and insert their addresses and occupations.

8. RULES: These Rules can be amended by a two thirds vote of members present and voting at a General Meeting provided at least seven days notice of the proposed amendment is given to members.

9. WINDING UP



9.1 The Society can be wound up if two thirds of members present and voting at a General or Special General Meeting so decide after at least 14 days notice of the motion to wind up has been given to members.

9.2 In the event of the winding up of the Society any funds and assets after payment of all liabilities shall be given to such charitable body within New Zealand as the members at General Meeting shall decide.

Dated this 19th day of August 2010

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